

Keystone Property Management

P.O. Box 2039
Greenville, NC 27836
(O)252-355-8884
(F)252-353-4314

LEASE RENEWAL ADDENDUM

Date: _____

Tenant Name(s): _____

Lease Renewal Date: _____
Current Rent Rate: \$ _____

Tenant Address: _____

Tenant(s):

According to our records your lease has or will soon expire. We invite you to renew at this time on an annual basis at the current market rate shown above. If you choose to go on a month to month basis, your new rental rate will be market rate plus \$20.00. A semi annual (6-month) lease will be market rate plus \$10.00

Please indicate your preference by signing and dating the option you choose.

I choose to sign a new one year lease with a monthly rate of \$ _____

SIGNATURE _____ DATE _____
SIGNATURE _____ DATE _____

I choose to sign a new six month lease with a monthly rate of \$ _____

SIGNATURE _____ DATE _____
SIGNATURE _____ DATE _____

I choose to go on a month-to-month basis with a monthly rate of \$ _____

SIGNATURE _____ DATE _____
SIGNATURE _____ DATE _____

I plan to turn in my 30-day written notice.

SIGNATURE _____ DATE _____
SIGNATURE _____ DATE _____

Your lease does automatically become a month-to-month lease, upon lease expiration, with the new rate. We must receive your response as soon as possible so that the month-to-month charges do not get applied to your account if you choose another option.

We would like to update our records so please include your current phone number(s).

Home: _____ Cell: _____ Work: _____

Please be aware that a 30-day notice is required prior to vacating your residence. We appreciate you occupancy and will continue to strive to provide you with the level of service that you expect and deserve. Should you have any concerns, do not hesitate to call.